Finance Secretariat

NOTIFICATION.

Bangalore, dated 27th May 1965.

G. S. R. 549.—In exercise of the powers conferred by Clause (2) of Article 283 of the Constitution of India, the Governor of Mysore is pleased to make the following further amendment to the Manual of Contingent Expenditure 1958, *viz.*,—

In the said Manual,

I. After the first paragraph of Rule 36 the following sub-paras shall be inserted :—

(i) when the advance to be drawn on an Abstract Contingent bill exceeds Rs. 500 the previous sanction of the Controlling Officer should be obtained and attached to the Bill.

(ii) Controlling Officers should ensure that no amounts are drawn from the Treasury unless required for immediate disbursement. The sanctions accorded by them under (i) above should be guided by this important requirement.

(iii) Drawal of sums in excess of, or without mature claims, is strictly prohibited.

(iv) If due to unforeseen causes, the advance, drawn cannot be disbursed within a day or two or disbursed fully within that period, the amount or the unspent part of it should be refunded to the Treasury forthwith.

(v) When the abstract in Part II of Form 2 shows that the Drawing Officer has some unspent balance of advance previously drawn the Treasury Officer should see that, that amount is deducted from the amount detailed in Part II, as a matter of course, and pass only the balance for encashment. Part II with the abstract should be filled up even when no advances are proposed to be drawn.

(vi) As a further precaution against persistent delays in the transmission of detailed contingent bills to the Controlling Officers, every officer who draws Abstract

Contingent Bills on a Treasury should enclose with his monthly salary bill a Certificate, in original, in the following form furnished by his Controlling Officer:

"I certify that (designation)

has furnished detailed contingent bill for all amounts on Government account drawn by him on Abstract Contingent Bills during the months prior to the current month.

I further certify that the detailed bill has been duly countersigned by me and forwarded to the Accountant General, Mysore, Bangalore, with my Memo.

No. dated

Dated :

.....

Controlling Officer''.

(vii) With a view to preventing delays on the part of the Officers including Controlling Officers to furnish detailed accounts in respect of advances drawn by them on A. C. Bills, all officers whose contingent bills do not require counter signature will be required to enclose a certificate in the following form given by the Accountant General with their salary bills for April, July, October and January :

"I Certify that (designation) has

furnished detailed accounts for all advances on Government account drawn by him on Abstract Contingent Bills upto the close of the quarter ending with the previous month.

Dated :

.....

A. G., Mysore, Bangalore".

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II. Substitute the words "within one month from the date of receipt of the bills in his office" for the words "not later than the 15th of the month following that to

which they relate" appearing in lines 15 and 16 of Rule 38 on page 20.

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III. Substitute the enclosed Form as "Form–2" for the existing Form of 2 Manual of Contingent Expenditure.

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[No. FD 21 RCE 62.]

By Order and in the name of the Governor of Mysore,

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N. S. BHARATH, *Deputy Secretary.*

No. 2-MCE, 1958. Rule 36.

ABSTRACT CONTINGENT BILL.

BILL No.

Bill for Contingent charges of
for the month of 196

PART I.

RECOUPMENT OF EXPENDITURE FROM PERMANENT ADVANCE.

		Rs.
Amount of permanent advance	...	
Disbursements as included in this Part	...	
Balance of permanent advance	...	

.....Treasury

voucher No.

Head of Service

I List of payments
II
For 19 .

Nos. of Sub-vouchers.	Description of charge and number and date of authority for all charges requiring special sanction.	*	Amount
		Rs. p.	Rs. p.
	In words	Total :	

Station.....

Date.....

Signature and designation of the Drawing Officer.

* This column should, when charges are prescribed, exhibit, the component parts of the detailed head. The total of each detailed head will be entered in the next column.

Note.— 1. The Government Servant drawing this bill is responsible for having initialled the date of each payment in the Contingent Register. The Register is required to be sent up with bills and Sub-vouchers for this purpose.

Advances to meet claims ready for payment.

Items for which advances are required.	*Sub-voucher No.*
(1)	
(2)	
(3)	
(4)	

Advance Sub-voucher No.
Date of Bill
Name of Payee
Amount of claim
Particulars of charge
Head of Classification

"I certify that the above claim is ready for payment and that payment will be made immediately after this bill is cashed".

.....
Drawing Officer.

ABSTRACT

	Rs.
Amount required for immediate disbursement as per Part II	.....
Less balance remaining unspent out of advances previously drawn.	.....
Advance now required	.....
Grand Total (Part I and Part II)	.....

"I certify that the above abstract is a true statement of the unspent balances of advances with me or under my control and that there are no other unspent balances of advances with me, pending disbursement.

.....
Signature of the Drawing Officer

Note.—2. The Treasury Officer will make payment on this form as often as required, but the drawer should be careful to include in the Detailed Contingent Bill of a month only the amount of all Abstract Bills encashed at the Treasury during the month.

Note.—3. If the Certificate prescribed below regarding submission of detailed bills is not signed, the Treasury Officer must return it for correction or requisite certificate.

The following certificate must be signed in all cases. If the bill bears a date within the 15th of the month the word 'current' may be changed to 'last'.

"I certify that my detailed Contingent Bill for all contingent charges drawn by me prior to the first of the current month has been forwarded within the limit prescribed in Rule 37 (3) with all necessary vouchers to the Countersigning Officer for countersignature and transmission to the Accountant General, Mysore, Bangalore".

Signature and Designation of the
Drawing Officer.

FOR USE IN TREASURY.

Pay Rupees.....:.....

Examined and entered

Accountant Date Treasury Officer.

FOR USE IN THE AUDIT OFFICE.

Head of Service chargeable.	Amount Rs. p.	Objected to in full pending receipt of detailed contingent Bill. Objected to for other reasons (specified below).	Amount Rs. p.

Total... Date. Auditor. Supdt.